A regular meeting of the Town Board of Harrison, Westchester County New York was held at the Municipal Building, 1 Heineman Place, Harrison, NY, Westchester County, on Thursday January 2, 2014 at 7:30 PM Eastern Standard Time. All members having received due notice of said meeting:

MEMBERS PRESENT:

Ronald Belmont.....Supervisor

Marlane Amelio.....)

Joseph Cannella.....).....Councilpersons

Fred Sciliano.....)

ABSENT:

Stephen Malfitano.....Councilman

ALSO ATTENDING:

Frank Allegretti......Town Attorney
Christopher Cipolla.....Village Attorney
Maureen MacKenzie....Comptroller

Assessor
Benefits
Bldg
Compt'le
Fingring
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

"FIRST OF THE YEAR RESOLUTIONS"

January 2, 2014

2014 - - 001 - - 1 <u>APPOINTMENT OF COUNCILMAN FRED SCILIANO</u> AS DEPUTY TOWN SUPERVISOR FOR 2014

On motion of Councilwoman Amelio, Seconded by Councilman Sciliano,

it was

RESOLVED to appoint Councilman Fred Sciliano as Deputy Supervisor of the Town of Harrison for the year 2014, effective January 1, 2014 with an annual salary of \$21,834.

FURTHER RESOLVED to forward a copy of this resolution to the Comptroller.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

OH DAY OF

Jacqueline Green

Town Clerk, Harrison, New York

Copies to:

Asserting Bleft
Com.
En.
Law
Political
Puri

DESIGNATION OF SUPERVISOR RONALD BELMONT AS TREASURER OF THE HARRISON PUBLIC LIBRARY FOR 2014

On Motion of Councilwoman Amelio, Seconded by Councilman Sciliano,

it was

RESOLVED to designate Supervisor Ronald Belmont as Treasurer of the Harrison Public Library, effective January 1, 2014.

FURTHER RESOLVED to forward a copy of this resolution to the Comptroller.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Street

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'ir
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-APPOINTMENT OF FRANK ALLEGRETTI AS TOWN ATTORNEY FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, Seconded by Councilman Cannella,

it was

RESOLVED to re-appoint Frank Allegretti as Town Attorney for the Town of Harrison, effective January 1, 2014, with an annual salary of \$71,216 + \$5,000 stipend.

FURTHER RESOLVED to forward a copy of this resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

OH DAY OF

DAY OF

DAY OF

DAY OF

DAY OF

DAY OF

TOWN Clerk, Harrison, New York

Assessor

Benefits

Bldg

Compt'ta

Engring

Law

Police

P. Wrks

Purch'g

Recr'ta

2014 - - 001 - - 4 <u>RE-APPOINTMENT OF FERDINANDO CASTIGLIA</u> <u>AS DEPUTY TOWN ATTORNEY</u> FOR THE TOWN OF <u>HARRISON</u>

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Ferdinando Castiglia as Deputy Town Attorney for the Town of Harrison, effective January 1, 2014, with an annual salary of \$71,216 + \$5,000 stipend.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 20 14

Jacqueline Sheer

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'in
Supvs'r

RE-APPOINTMENT OF MAUREEN MACKENZIE AS COMPTROLLER FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Maureen MacKenzie as Comptroller for the Town of Harrison, effective January 1, 2014, with an annual salary of \$130,842.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

OH DAY OF

Jacqueline Sheer

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-APPOINTMENT OF ROBERT FITZSIMMONS AS BUILDING INSPECTOR AND ACTING FIRE MARSHALL IN THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Robert Fitzsimmons as Building Inspector and Acting Fire Marshall for the Town of Harrison, effective January 1, 2014, with an annual salary of \$136,600.

FURTHER RESOLVED to forward a copy of this resolution to the Comptroller and Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

 Assessor
Benefits
Bldg
Compt'le
Engrag
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-APPOINTMENT OF GERRY SALVO AS THE SUPERINTENDENT OF RECREATION FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano

it was

RESOLVED to re-appoint Gerry Salvo as Superintendent of Recreation for the Town of Harrison, effective January 1, 2014, with an annual salary of \$103,000.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

On DAY OF

January 20 14

Jacqueline Green

Town Clerk, Harrison, New York

Assessor
Assessor
Benefits
Bldg
Compt'ir
Engrng
Law
Police
P. Wrks
Purch'g
Recr'in
Supvs'r

RE-APPOINTMENT OF KERRY MARRANO AS CONFIDENTAL SECRETARY TO THE SUPERVISOR FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by councilman Sciliano

it was

RESOLVED to re-appoint Kerry Marrano as Confidential Secretary to the Supervisor for the Town of Harrison, effective January 1, 2014, with an annual salary of \$60,000.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

Sanvary 2014

Jacqueline Green

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-APPOINTMENT OF TOWN CLERK JACQUELINE GREER AS REGISTRAR OF VITAL STATISTICS FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Town Clerk Jacqueline Greer as Registrar of Vital Statistics for the Town of Harrison, effective January 1, 2014, ending December 31, 2014.

FURTHER RESOLVED to forward a copy of this resolution to the Comptroller, the Personnel Manager and the County Clerk of Westchester.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

Oth
DAY OF

Jacqueline Green

Town Clerk, Harrison, New York

Bldg
Compt'lr
Engrng
Law
Police
P. Wrks

Purch'g

Kecr'tn

January 2, 2014

2014 - - 001 - - 10 <u>APPOINTMENT OF MAGGIE MAURO</u> <u>AS DEPUTY TOWN CLERK</u> <u>FOR THE TOWN OF HARRISON</u>

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to appoint Maggie Mauro as Deputy Town Clerk for the Town of Harrison, effective January 1, 2014, with an annual salary of \$42,000.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

2014 - - 001 - - 11 <u>APPOINTMENT OF MAGGIE MAURO AS</u> DEPUTY REGISTRAR OF VITAL STATISTICS

FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to appoint Maggie Mauro as Deputy Registrar of Vital Statistics for the Town of Harrison, effective January 1, 2014 ending December 31, 2014.

FURTHER RESOLVED to forward a copy of this resolution to the Comptroller, the Personnel Manager and the County Clerk of Westchester.

Adpoted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-APPOINTMENT OF DIANA MINISHI AS DEPUTY REGISTRAR OF VITAL STATISTICS FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Diana Minishi as Deputy Registrar of Vital Statistics for the Town of Harrison, effective January 1, 2014, ending December 31, 2014.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Personnel Manager, and the County Clerk of Westchester.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfiatano

FILED THIS

OH DAY OF

January 2014

Jacqueline Sheen

Town Clerk, Harrison, New York

Assessor
Benefit
Bldg
Compt
Engrug
Law
Police
P. WrkPurch
Reer't

January 2, 2014

2014 - - 001 - - 13

RE-APPOINTMENT OF TOWN CLERK JACQUELINE GREER AS MARRIAGE OFFICER FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano

it was

RESOLVED to re-appoint Town Clerk Jacqueline Greer as Marriage Officer for the Town of Harrison, effective January 1, 2014, ending December 31, 2014.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th

DAY OF

Jacqueline Sheer

Town Clerk, Harrison, New York

Assessor
Benefita
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks

2014 - - 001 - - 14 <u>RE-APPOINTMENT OF JACQUELINE RICCIARDI AS</u> COURT CLERK FOR THE TOWN OF HARRISON

On motion of Councilwoman, Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Jacqueline Ricciardi as the Court Clerk for the Town of Harrison, effective January 1, 2014, with an annual salary of \$94,000.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Green

Youn Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

2014 - - 001 - - 15 <u>RE-APPOINTMENT OF ANTHONY MARRACCINI AS</u> <u>CHIEF OF POLICE FOR THE TOWN OF HARRISON</u>

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Anthony Marraccini as Chief of Police for the Town of Harrison, effective January 1, 2014, with an annual salary of \$168,568 + \$12,000 stipend.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

Oth DAY OF

January 2014

Jacqueline Green

Town Clerk, Harrison, New York

Assessor
Benefits
Bidg
Compt'ir
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-APPOINTMENT OF DEBRA SCOCCHERA AS PERSONNEL/BENEFITS MANAGER FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Debra Scocchera as Personnel/Benefits Manager for the Town of Harrison, effective January 1, 2014, with an annual salary of \$88,500.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

Jacqueline Green

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'lr
Engrag
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-APPOINTMENT OF MICHAEL AMODEO AS TOWN ENGINEER FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Michael Amodeo as Town Engineer for the Town of Harrison, effective January 1, 2014, with an annual salary of \$128,500.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

Oth DAY OF

January 2014

Jacqueline Sheer

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-APPOINTMENT OF ANTHONY ROBINSON AS COMMISIONER OF PUBLIC WORKS FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Anthony Robinson as Commissioner of Public Works for the Town of Harrison, effective January 1, 2014, with an annual salary of \$139,239.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

Oth
DAY OF

DAY OF

DAY OF

DAY OF

DAY OF

DAY OF

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'le
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-APPOINTMENT OF MARK HEINBOCKEL AS ASSESSOR FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Mark Heinbockel as Assessor for the Town of Harrison, effective January 1, 2014, with an annual salary of \$111,000.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Pacqueline theer

Toy'n Clerk, Harrison, New York

Assessor
Benefits
Bldg
Comprin
Engrug
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

January 2, 2014

2014 - - 001 - - 20 <u>RE-APPOINTMENT OF NINA MARRACCINI AS</u> <u>DIRECTOR OF COMMUNITY SERVICES</u> FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Nina Marraccini as Director of Community Services for the Town of Harrison, effective January 1, 2014, with an annual salary of \$63,473.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

Coth DAY OF

January 20 14

Jacqueline Meer

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'lr
Engrag
Law
Police
P. Wrks
Purch'g
Recr'in
Supys'r

RE-APPOINTMENT OF GARY SHAW AS GENERAL FOREMAN IN CENTRAL GARAGE IN THE PUBLIC WORKS DEPARTMENT FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Gary Shaw as General Foreman in Central Garage in the Department of Public Works for the Town of Harrison, effective January 1, 2014, with an annual salary of \$107,136.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Sheer

Town Clerk, Harrison, New York

Assessor

Benefits

Bidg

Compt'le

Engrng

Law

Police

P. Wrks

Purch'g

Becr'tn

Supvs'r

RE-APPOINTMENT OF MICHAEL MAURO AS GENERAL FOREMAN IN THE PARKS AND PLAYGROUNDS DIVISION OF THE PUBLIC WORKS DEPARTMENT FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Michael Mauro as General Foreman in the Parks and Playgrounds Division of the Department of Public Works for the Town of Harrison, effective January 1, 2014, with an annual salary of \$107,136.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Steen

Town Clirk, Harrison, New York

Assessor
Benefits
Bldg
Compt'lr
Engrag
Law
Police
P. Wrks
Purch'g
Keer'tn
Supvs'r

RE-APPOINTMENT OF ROBERT DAY AS GENERAL FOREMAN IN THE HIGHWAY DIVISION OF THE DEPARTMENT OF PUBLIC WORKS FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Robert Day as General Foreman in the Highway Division of the Department of Public Works for the Town of Harrison, effective January 1, 2014, with an annual salary of \$112,833.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6 th DAY OF

Jacqueline Sheer

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'ir
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-APPOINTMENT OF COUNCIL WOMAN MARLANE AMELIO AS TOWN LIAISON BETWEEN THE TOWN OF HARRISON AND THE HARRISON EMERGENCY MEDICAL SERVICES FOR 2014

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Councilwoman Marlane Amelio as Town Liaison between the Town of Harrison and the Harrison Emergency Medical Services effective January 1, 2014.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supve'r

2014 - - 001 - - 25 <u>RE-APPOINTMENT OF MICHAEL PICCINI AS</u> <u>COORDINATOR OF COMPUTER SERVICES</u>

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Michael Piccini as Coordinator of Computer Services in the IT Department for the Town of Harrison, effective January 1, 2014, with annual salary of \$96,594.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

Oth DAY OF

January 20 14

Jacqueline Green

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'ir
Engrag
Law
Pelice
P. Wrks
Panch'g.
Risen'in
Sangwe'n

RE-APPOINTMENT OF BHARAT PANDYA AS ASSISTANT SYSTEMS ANALYST-PROGRAMMER

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Bharat Pandya as Assistant Systems Analyst-Programmer in the IT Department of the Town of Harrison, effective January 1, 2014, with an annual salary of \$96,137.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

OTH DAY OF

January 2014

Jacqueline Green

Town Clerk, Harrison, New York

Copies to:

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn

January 2, 2014

2014 - - 001 - - 27 <u>RE-APPOINTMENT OF BENJAMIN DEFONCE</u> <u>AS VETERAN'S OFFICER</u> FOR THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Benjamin DeFonce as Veteran's Officer for the Town of Harrison, effective January 1, 2014, with an annual salary of \$10,000.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

Coth DAY OF

January 2014

Pacqueline Green

Assessor

Benefits

Bldg

Compt'ir

Engrng

Law

Police

P. Wrks

Purch'g

Recr'tn

AFFIRMATION OF THE POWERS AND DUTIES OF THE COMPTROLLER

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the powers and duties of the Comptroller, in accordance with the Town Law Section 34 (2) as follows:

- 1. The keeping of separate appropriation and preventing funds or appropriation accounts from being overdrawn.
- 2. The drawing upon funds or appropriations, with the provision that the counter-signature of the Supervisor shall be required.
- 3. Continue the foregoing operations and other duties in accordance with previous Resolutions of the Board heretofore; and
- 4. The Furnishing to the Supervisor such information and data as the Supervisor may require for the purpose of enabling the Supervisor to exercise the powers, perform the duties, or make reports required by law.
- 5. The Comptroller is also assigned to perform duties as set forth in Town Law Section 124, designating the Comptroller as Accounting Officer of the Town of Harrison.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline theor

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-STATEMENT THAT ALL EMPLOYEES ARE ASSIGNED TO VARIOUS DEPARTMENTS FOR BUDGET PURPOSES ONLY

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-state that all employees are assigned to various Departments for budget purposes only, and that the Supervisor shall supervise all town employees, independent contractors and consultants and shall have full authority for the assignment of duties and responsibilities.

FURTHER RESOLVED to forward a copy of this Resolution to the Supervisor and all Department Heads.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 20 H

Jacqueline Sheer

Town Clerk, Harrison, New York

Assessor
Benefits
Bidg
Compt'ir
Engrng
Law
Police
P. Wrks
Purch'g
Becr'tn

RE-AFFIRMATION THAT THE REGULAR MEETINGS OF THE TOWN BOARD SHALL BE HELD ON THE FIRST AND THIRD THURSDAY OF THE MONTH, IN THE MUNICIPAL BUILDING OR OTHER PUBLIC BUILDINGS WITH HANDICAPPED ACCESS

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm that the regular meetings of the Town Board shall be held on the first and the third Thursday of the month, with meetings to be held in the Municipal Building or any other public building with access for the handicapped, in the downtown, West Harrison or Purchase areas of the Town, as designated in the Notice of Meeting.

FURTHER RESOLVED to forward a copy of this Resolution to the Department Heads.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Streen

Town Clerk, Harrison, New York

Copies to:

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch's
Recr'tn
Supvs'z

2014 - - 001 - - 31 RULES FOR PROPER CONDUCT AT TOWN BOARD MEETINGS

On motion of Councilwoman Amelio, seconded by Councilman Sciliano

it was

RESOLVED to re-affirm the rules of proper conduct at Town Board Meetings, as follows:

- 1. Any person wishing to address the Town Board on any matter on the Agenda, may be recognized by the Chairperson and shall identify themselves by name and address:
- 2. Speakers may be permitted to address the Board before a vote is taken on any matter;
- 3. Speakers shall concisely address the Town Board, setting forth their views for no more than five (5) minutes;
- 4. Speakers should confine themselves to the subject at hand, and refrain from personal attacks. If such attacks are made by a speaker, the speaker is to be immediately deemed out of order;
- 5. Speakers may be permitted to address the Board for such additional time as the Chairperson may grant;
- 6. At the conclusion of the regular agenda and before the meeting is recessed or adjourned, speakers may be permitted to bring to the Board's attention, for discussion, any matter relating to the Town business and that the be permitted to speak thereon.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

Leth DAY OF

January 2014

Jacqueline Sheer

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'ir
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-AFFIRMING THE RULES OF PROPER CONDUCT AT PUBLIC HEARINGS

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm that:

- 1. Any person wishing to address the Town Board shall be recognized by the Chairperson and identify themselves by name and address;
- 2. The speakers shall state whether they are in favor or against the proposal being discussed;
- 3. The speakers shall concisely address the Town Board setting forth their views on the matter no more than five (5) minutes;
- 4. Speakers should confine themselves to the subject at hand, and refrain from personal attacks. If such attacks are made by a speaker, the speaker is to be immediately deemed out of order.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Sheer

Town Elerk, Harrison, New York

Benefits
Bldg
Compt'le
Engrng
Law
Police
P. Wrks

RE-AFFIRMATION OF THE PROCEDURES FOR TRANSCRIPTION OF TOWN BOARD MEETINGS

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the procedures for the transcription of the Town Board meetings, that the Town Clerk preserves the electronic recordings of Town Board meetings for a period of one year following the meeting.

FURTHER RESOLVED to forward a copy of this Resolution to the Town Clerk.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Sheer

Town Clerk, Herrison, New York

Assessor
Benefits
Bldg
Compt'ir
Engrng
Law
Police
P. Wrks
Purch'g
Kecr'tn
Supvs'r

RE-AFFIRMATION OF THE PROCEDURE FOR AUTHORIZED SIGNATURES

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the procedure for authorized signatures:

- 1. All transactions involved in the following account shall include the signature of both the Supervisor and the Comptroller in the absence of the Supervisor, the Deputy Supervisor- Comptroller Payroll (J.P. Morgan Chase) Account;
- 2. All transactions involved in the Town Clerk's Account shall include the signature of the Town Clerk and in the absence of the Town Clerk, the Deputy Town Clerk;
- 3. All transactions involved in the Police Pension Fund shall have the signature of the Supervisor

FURTHER RESOLVED a copy of this Resolution to be forwarded to the J.P. Morgan Chase Bank, Harrison Office

FURTHER RESOLVED a forward a copy of this Resolution to the Comptroller and the Town Clerk.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Sheer

Town Clerk, Harrison, New York

Assessor

Assessor

Renefits

Bldg

Compt'lr

Engrng

Law

Police

P. Wrks

Purch'g

Recr'tn

Supvs'r

RE-AFFIRMATION OF THE PROCEDURES FOR SIGNATURES OF PAYROLL CHECKS BY FACSIMILE AS REPRODUCED BY A "CHECKSIGNER" MACHINE

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm that the Supervisor and the Comptroller are authorized to sign payroll checks with a facsimile of their signature as reproduced by a machine, stamp or device commonly known as a checksigner.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Furch'g
Recr'tn
Supvs'r

2014 - - 001 - - 36 <u>DESIGNATION OF CERTAIN BANKS AS DEPOSITORIES</u> OF THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to designate certain banks as depositories of the Town of Harrison and that the funds of the Town of Harrison in said banks be subject to withdrawal or transfer only by check or electronic transfer which shall be audited and signed by the Comptroller of the Town of Harrison, and in the absence or the Comptroller, by the Supervisor, and in the absence of the Supervisor, by the Deputy Supervisor, as follows:

J.P. Morgan Chase Bank Citibank MBIA-Class Wells Fargo HSCB Webster Bank

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Green

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'ir
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

DESIGNATION OF THE JOURNAL NEWS AND THE HARRISON REVIEW AS THE OFFICAL NEWSPAPERS OF THE TOWN OF HARRISON

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to designate the Journal News and The Harrison Review as the Official newspapers of the Town of Harrison

FURTHER RESOLVED that the Harrison Independent may also be used for the publication of, among other things, notices, resolutions and ordinances.

FURTHER RESOLVED that a copy of this Resolution be forwarded to all Department Heads.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

Oth
DAY OF

20

Town Clerk, Harrison, New York

Copies to:

Assessor Benefits Bldg

Compt Ir
Engrng

Law

Police

Durch'

∠ Neer in _ Supvs'r

2014 - - 001 - - 38 <u>RE-AFFIRMATION OF THE DEPOSITORIES</u> FOR THE OFFICE OF THE RECEIVER OF TAXES

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED that the Receiver of Taxes of the Town of Harrison be and hereby is directed to open and maintain an account in the J.P. Morgan Chase (Harrison Office) to be known as "Receiver's Deposits" in which shall be deposited daily all moneys collected and received in the Receiver of Taxes' official capacity, that said money shall not be withdrawn except upon check or warrant signed by both the Comptroller and the Supervisor; that said Receiver of Taxes shall, at the end of each calendar month in each fiscal year, prepare and file with the Town Board an itemized statement showing the amounts received and the accounts of items to be credited. A duplicate of each report shall be filed with the Comptroller. The Receiver of Taxes shall, in depositing such moneys furnished to the Comptroller a duplicate deposit ticket properly receipted by the bank.

FURTHER RESOLVED that, in accordance with Section 548 of the Westchester County Tax Act, as amended, deposits shall be made daily and to the end that the spirit of said statute shall be in effect, the foregoing report shall be required so that the deposits shall be transferred and/or paid out upon the warrant and/or draft of the Comptroller signed by the Supervisor. The Receiver shall, in accordance with the statute, file with the Comptroller duplicate deposit slips of receipts showing the amount of each deposit. In the spirit and intention of this Resolution that moneys when deposited by the Receiver of Taxes daily shall become immediately available for use by the Comptroller for distribution in various funds and accounts so that payments may be made thereupon by the Comptroller's Office.

FURTHER RESOLVED that, this Resolution shall become effective immediately so that there shall be no delay in distributing the moneys for Town purposes, District purposes, School purposes, or County and State purposes. The Comptroller is to be advised immediately of the availability of moneys by virtue of the deposits by means of the certified deposit slips filed with the Comptroller's Office by the Receiver of Taxes.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Receiver of Taxes.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Acqueline Greek, Harrison, New York

Assessor

Assessor

Benefits

Bldg

Compt'ir

Engrng

Law

Police

P. Wrks

Parch'g

Recr'tn

Supvs'r

2014 - - 001 - - 39 RE-AFFIRMATION OF THE DUTIES OF THE RECEIVER OF TAXES

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the duties of the Receiver of Taxes, as follows:

RESOLVED that the Receiver of Taxes shall report all receipts and payments in her regular monthly report of receipt to the Town Board. A copy of such report shall be filed with the Supervisor and the Comptroller;

FURTHER RESOLVED that the Receiver of Taxes shall maintain in her office an Account Book containing complete records of the receipt of moneys in connection with the sale of Town owned properties either outright or over a period of time;

FURTHER RESOLVED that, in accordance with Section 548 of the Westchester County Tax Act, as amended, deposits shall be made daily and, to the end that the spirit of said statute shall be in effect, the foregoing report shall be required so that the deposits shall be transferred and/or paid out upon the warrant and/or draft of the Comptroller signed by the Supervisor. The Receiver shall, in accordance with said statute, file with the Comptroller duplicate deposit slips or receipts showing the amount of each deposit. It is the spirit and intention of this Resolution that the moneys when deposited by the Receiver of Taxes daily shall become immediately available for use by the Comptroller and Supervisor for distribution in various funds and accounts and so that the payment may be made thereupon by the Comptroller's Office and the Supervisor's Office;

FURTHER RESOLVED that this Resolution shall become effective immediately so that there shall be no delay in distributing moneys for Town purposes, District purposes, County and State purposes and that the Comptroller be advised immediately of the available moneys by virtue of the deposits by the Receiver of Taxes certified by the deposit slip filed with the Supervisor;

FURTHER RESOLVED that, in addition to the duties heretofore enumerated, the Receiver of Taxes shall at all times comply with all provisions as set forth in the Westchester County Administrative Code as applicable to the Office of the Receiver of Taxes.

FURTHER RESOLVED that the Receiver of Taxes shall report all receipts and payments on her regular monthly report to the Town Board. A copy of such report shall be filed with the Supervisor and with the Comptroller;

2014 - - 001 - - 39 continuted

FURTHER RESOLVED that the Receiver of Taxes shall maintain in her office an Account Book containing complete records of the receipt of moneys in connection with the sale of Town owned properties either outright or over a period of time;

FURTHER RESOLVED that, in accordance with Section 548 of the Westchester County Tax Act, as amended, deposits shall be made daily and, to the end that the spirit of said statute shall be in effect, the foregoing report shall be required so that the deposits shall be transferred and/or paid out upon the warrant and/or draft of the Comptroller signed by the Supervisor. The Receiver shall, in accordance with said statute, file with the Comptroller duplicate deposit slips or receipts showing the amount of each deposit. It is the spirit and intention of this Resolution that the moneys when deposited by the Receiver of Taxes daily shall become immediately available for use by the Comptroller and Supervisor for distribution in various funds and accounts and so that the payment may be made thereupon by the Comptroller's Office and the Supervisor's Office;

FURTHER RESOLVED that this Resolution shall become effective immediately so that there shall be no delay in distributing moneys for Town purposes, District purposes, County and State purposes and that the Comptroller be advised immediately of the available moneys by virtue of the deposits by the Receiver of Taxes certified by the deposit slip filed with the Supervisor;

FURTHER RESOLVED that, in addition to the duties heretofore enumerated, the Receiver of Taxes shall at all times comply with all provisions as set forth in the Westchester County Administrative Code as applicable to the Office of the Receiver of Taxes.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Receiver of Taxes.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

Assessor
Benefits
Bldg
Compt'le
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supve'e

Copies to:

FILED THIS

20 1

20

Gi i Warton War York

RE-AFFIRMING THE REGULATION THAT THE RECEIVER OF TAXES MUST DEPOSIT ANY AND ALL PAYMENTS WITHIN TWENTY-FOUR (24) HOURS OF RECEIVING SAME

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESLOVED to re-affirm that the Receiver of Taxes must deposit any and all payments with in twenty-four (24) hours of receipt of the same.

FURTHER RESLOVED to forward a copy of this Resolution to the Comptroller and the Receiver of Taxes.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Pacqueline Green

Town Clork, Harrison, New York

Copies to:

Assessor
Benefits
Bidg
Compa'ls
Engrag
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvo'r

2014 - - 001 - - 41 <u>APPOINTMENT OF POLICE PENSION FUND OFFICERS:</u> SUPERVISOR BELMONT, COUNCILMEN CANNELLA AND SCILIANO

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESLOVED to appoint the following as Police Pension Fund Officers for 2014:

Supervisor Belmont, Councilman Cannella, and Councilman Sciliano

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Chief of Police, and the Supervisor.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 20 14

Town Clerk, Harrison, New York

Assessor
Benefits
Bidg
Compt'l
Engrag
Law
Police
P. Wrks
Purch's
Rece'tes
Suppos's

RE-AFFIRMING THE PROCEDURES FOR PREPARATION OF AGENDAS FOR TOWN BOARD MEETINGS

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the following procedures for the preparation of Agendas for the Town Board Meetings:

- 1. All Matters are to be filed in the Town Clerk's Office by 9:30 AM on or before the Thursday before the meeting.
- 2. The Clerk shall prepare a draft Agenda for each meeting and deliver it to the Supervisor by noon on the Thursday before each meeting.
- 3. The Supervisor shall prepare a final Agenda for each meeting, and deliver it to the Town Clerk by noon on or before the Friday before each meeting.
- 4. The Clerk shall make copies of all appropriate items and keep on file for inspection, and shall deliver the same to the Town Board members on or before the Friday before the meeting.
- 5. No matter shall be placed on the Agenda after the Agenda is approved by the Supervisor unless it is of an emergency nature or it is deemed by the Supervisor to be in the best interests of the Town to place it on the Agenda.

FURTHER RESOLVED to forward a copy of this Resolution to all Department Heads.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

Assessor
Benefits
Bldg
Compt'le
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-AFFIRMATION OF THE REQUIREMENTS FOR PUBLIC LIABILITY INSURANCE FROM ALL INDEPENDENT CONTRACTORS

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the requirements regarding securing Public Liability from all independent contractors.

FURTHER RESOLVED that the Commissioner of the Department of Public Works, the Acting or Deputy Commissioner of the Department of Public Works or the Supervisor secure from all independent contractors Public Liability Insurance naming the Town of Harrison and the Village of Harrison as insureds, in the minimum amount of \$1,000,000.00, or such greater amount as may be required by the Commissioner of the Department of Public Works, the Acting or Deputy Commissioner of the Department of Public Works, or the Supervisor.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Town Attorneys, the Building Inspector, the Town Engineer, and the Commissioner of Public Works.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 20 14

Jacqueline Green

Town Clerk, Herrison, New York

Assessor

Assessor

Benefits

Bidg

Compt'ir

Engrag

Law

Police

P. Wrks

Pusch'g

Keer'in

2014 - - 001 - - 44 <u>RE-AFFIRMING THE DUTIES OF DEPARTMENT HEADS</u> <u>WHO RECEIVE MONIES</u>

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESLOVED that any of the following Town Department Heads:

The Town Clerk, the Receiver of Taxes, the Court Clerk, the Building Inspector, the Fire Marshall, the Planning and Zoning Department, the Commissioner of Public Works, the Superintendent of Recreation, and any public officer, or employee of the Town or Village of Harrison in the performance of his or her duties shall deposit or cause to be deposited such monies in an appropriate account at a designated bank, and shall give a copy of the receipt to the Comptroller with in twenty-four (24) hours;

FURTHER RESLOVED that this shall include all monies received by the Town Justices and the Library.

FURTHER RESLOVED that each Town Department Head, public officer, or employee shall account to the Town Board for all sums received by him or her. A statement shall be submitted by each within seven (7) days of the close of each month showing the source from which such monies were received, and the nature and purpose of each payment.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and all Department Heads.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Green

Town Clerk, Harrison, New York

Assessor

// Assessor

// Benefits

// Bldg

// Compt lr

// Engrng

// Law

// Police

// Purch'g

// Recr'in

RE-AFFIRMATION OF THE RESPONSIBILITY OF THE COMMISSIONER OF PUBLIC WORKS TO REMOVE SNOW FROM ALL PUBLIC PARKING AREAS CONTROLLED BY THE TOWN

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the responsibility of the Commissioner of Public Works, the Deputy or Acting Commissioner of Public Works, or the Supervisor to remove snow from all public parking areas controlled by the Town.

FURTHER RESOLVED to forward a copy of this Resolution to the Commissioner of Public Works.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

DAY OF

January 2014

Pagueline Streen

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch's
Recr'tn
Supve's

2014 - - 001 - - 46 <u>RE-AFFIRMATION OF THE REQUIRED PROCEDURES</u> FOR FUNDING OF PUBLIC WORKS PROJECTS

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the required procedures for funding of Public Works projects:

| Dollar Limit | Procedure |
|---------------------|--|
| \$1 - \$9,999 | At the discretion of the Purchasing Department |
| \$10,000 - \$19,999 | Documented quotes to be obtained by the Purchasing Department from at least three vendors (if available) |
| \$20,000 - \$34,999 | Written/fax quotes to be obtained by the Department of Public Works from at least three vendors (if available) and sent to the Supervisor for approval |
| \$35,000 and up | Formal, sealed bids in conformance with General Municipal Law Section 103 and sent to the Town Board or Village Board for approval |

All purchases in excess of \$35,000 require Town Board approval

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Purchasing Department, and the Commissioner of Public Works

Adopted by the following vote:

AYES: Councilpersons Amelio, Cannella, and Sciliano Supervisor Belmont

NAYS: None FILED THIS

ABSENT: Councilman Malfitano DAY OF

Copies to:

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

RE-AFFIRMING THE REQUIRED PROCEDURES FOR THE PURCHASE OF COMMODITIES, EQUIPMENT OR GOODS

On motion of Councilwoman Amelio, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the required procedures for the purchase of commodities, equipment or goods:

| Dollar Limit | Procedure |
|---------------------|---|
| \$1 - \$4,999 | At the discretion of the Purchasing Department |
| \$5,000 - \$9,999 | Written/fax quotes to be obtained by the Purchasing Department by at least three vendors (if available) |
| \$10,000 - \$19,999 | Written RFP to be obtained by the Purchasing Department from as many vendors as possible, but at least three (if available) and a purchase order sent to the Supervisor |
| \$20,000 and up | Formal, sealed bids in conformance with General Municipal Law Section 103 and sent to the Town Board or Village Board for approval |

Exceptions:

- 1. Purchases under State and/or County contracts;
- 2. Purchases from the Department of Corrections and/or Industries for the Blind or NYS Industries for the Disabled.
- 3. Emergency purchases
- 4. True leases
- 5. Personal Service contracts
- 6. General Services Administration purchases

All purchases in excess of \$20,000 require Town Board approval.

2014 - - 001 - - 47 continued

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Purchasing Department

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

"End of the First of the Year Resolutions"

Assessor
Benefits
Bldg
Compt'lr
Engrng
Vaw
Police
P. Wrks
Purch's
Recr'tn
Supvs'r

2014 - - 002 ACCEPTANCE AND CORRESPONDENCE OF REPORTS

On motion of Councilwoman Amelio, seconded by Councilman Cannella, it was

RESOLVED to approve the following correspondence and reports:

1. Monthly report by the New Rochelle Humane Society for November 2013

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

| FILED THIS |
|--------------------------------|
| DAY OF |
| January 20 14 |
| Jacqueline Green |
| Town Clerk, Harrison, New York |

Assessor
Benefits
Bldg
Compt'le
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supva'r

2014 - - 003

APPROVAL FOR ADDITIONS TO THE 2014 RECREATION PART TIME AVAILABILITY LIST

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request of Personnel Manager Debra Scocchera for the following additions to the Recreation part time availability list for 2014:

| <u>Name</u> | Hourly Rate |
|-------------------|-------------|
| Etienne DuCasse | \$7.75 |
| Rhiannon Gasparre | \$7.50 |
| Joseph Madia | \$7.00 |
| Kerry Shannon | \$7.50 |
| Angela Tamucci | \$18.00 |

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Personnel Manager, and the Superintendent of Recreation.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 20 14

Jacqueline Sheer

Town Clerk, Harrison, New York

Copies to:

Assessor

Henefits

Hidg

Compt'ir

Engrng

Folice

F. Wrks

Pusch'g

Recr'ta

Super's

2014 - - 004 <u>APPROVAL OF THE SERVICE AGREEMENT WITH</u> <u>THE FRIENDS OF THE OPERA</u>

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESLOVED to approve the request of Town Attorney Frank Allegretti for authorization for the following service agreement for the year 2014:

Friends of the Opera

\$2,500

FURTHER RESOLVED to authorize the Town Attorney's office to prepare the Agreement and Supervisor/Deputy Supervisor to execute.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Town Attorney

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

2014 - - 005 <u>APPROVAL OF THE SERVICE AGREEMENT WITH</u> THE HARRISON CHILDREN'S CENTER

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request of Town Attorney Frank Allegretti for authorization for the following service agreement for the year 2014:

Harrison Children's Center

\$20,000*

*Subject to receipt of Certificate of Insurance

FURTHER RESOLVED to authorize the Town Attorney's office to prepare the Agreement and the Supervisor/Deputy Supervisor to execute.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Town Attorney.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Green

Town Clerk, Harrison, New York

Copies to:

Benefits

Bldg

Compt'lr Engrng

Police

Purch'

V Supvs'r

2014 - -006 <u>APPROVAL OF THE SERVICE AGREEMENT WITH</u> THE HARRISON COUNCIL FOR THE ARTS

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request of Town Attorney Frank Allegretti for authorization for the following service agreement for the year 2014:

Harrison Council for the Arts

\$3,000

FURTHER RESOLVED to authorize the Town Attorney's office to prepare the Agreement and the Supervisor/Deputy Supervisor to execute.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Town Attorney.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Sheer

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g
Recr'tn
Supvs'r

2014 - -007 APPROVAL OF THE SERVICE AGREEMENT WITH THE HARRISON YOUTH COUNCIL

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request of Town Attorney Frank Allegretti for authorization for the following service agreement for the year 2014:

Harrison Youth Council

\$57,000*

*Subject to receipt of Certificate of Insurance

FURTHER RESOLVED to authorize the Town Attorney's office to prepare the Agreement and the Supervisor/Deputy Supervisor to execute.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Town Attorney.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

ED THIS DAY OF Town Clerk, Harrison, New York

Benefits

Compt'lr

Engrng

Supvs'r

2014 - -008 <u>APPROVAL OF THE SERVICE AGREEMENT WITH</u> THE PURCHASE FREE LIBRARY

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request of Town Attorney Frank Allegretti for authorization for the following service agreement for the year 2014:

The Purchase Free Library

\$218,350

FURTHER RESOLVED to authorize the Town Attorney's office to prepare the Agreement and the Supervisor/Deputy Supervisor to execute.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Town Attorney.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Jacqueline Street

Town Clerk, Harrison, New York

Assessor
Benefits
Bldg
Compt'lr
Engrng
Law
Folice
P: Wrks
Purch'g
Retr'tn
Supys'r

2014 - -009 <u>APPROVAL OF THE SERVICE AGREEMENT WITH</u> WATER DISTRICT #1, FIRE PROTECTION #5

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request of Town Attorney Frank Allegretti for authorization for the following service agreement for the year 2014:

Water District #1, Fire Protection #5

\$34,300

FURTHER RESOLVED to authorize the Town Attorney's office to prepare the Agreement and the Supervisor/Deputy Supervisor to execute.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Town Attorney.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 20 14

Jacqueline Sheer

Town Clerk, Harrison, New York

Assessor

Henefits

Hidg

Compt'ir

Engrng

Law

Folice

P. Wrks

Furch'g

Récr'tn

Supvs'r

2014 - -010

APPROVAL OF THE SERVICE AGREEMENT WITH WATER DISTRICT #3, FIRE PROTECTION WITH THE CITY OF RYE

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request of Town Attorney Frank Allegretti for authorization for the following service agreement for the year 2014:

Water District #3, Fire Protection with the City of Rye

\$25,685*

*Subject to receipt of Certificate of Insurance

FURTHER RESOLVED to authorize the Town Attorney's office to prepare the Agreement and the Supervisor/Deputy Supervisor to execute.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Town Attorney.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 20 14

Jacqueline Sheer

Town Clerk, Harrison, New York

Assessor

Henefits

Bldg

Compt'lr

Vngrng

Law

Police

P. Wrks

Purch'g

Recr'tn

Supvs'r

2014 - -011 <u>APPROVAL OF THE SERVICE AGREEMENT WITH</u> THE HARRISON VOLUNTEER AMBULANCE CORP.

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request of Town Attorney Frank Allegretti for authorization for the following service agreement for the year 2014:

The Harrison Volunteer Ambulance Corp.

\$550,000

FURTHER RESOLVED to authorize the Town Attorney's office to prepare the Agreement and the Supervisor/Deputy Supervisor to execute.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Town Attorney.

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

OM DAY OF

January 2014

Jacqueline Sheer,

Town Clerk, Harrison, New York

Assessor
Benefits
Bidg
Compt'lr
Engrng
Law
Police
P. Wrks
Purch'g

2014 - - 012

AUTHORIZATION FOR THE FIRST OF FOUR INSTALLMANT PAYMENTS OF THE 2014 FUNDING FOR THE HARRISON EMERGENCY MEDICAL SERVICES AMOUNT: \$137,500

On motion of Councilwoman Amelio, seconded by Councilman Cannella,

it was

RESOLVED to approve the request from Joseph Bilotta, Chief of Operations of the Harrison Emergency Medical Services for their first of four installment payments, for the 2014 funding for the Harrison Emergency Medical Services, in the amount of \$137,500

FURTHER RESOLVED to forward a copy of this resolution to the Comptroller and Mr. Bilotta

Adopted by the following vote:

AYES:

Councilpersons Amelio, Cannella, and Sciliano

Supervisor Belmont

NAYS:

None

ABSENT:

Councilman Malfitano

FILED THIS

6th DAY OF

January 2014

Fown Clerk, Harrison, New York

Assessor
Benefits
Bidg
Compt'ir
Engrng
Law
Police
P.Wrks
Purch'g
Recr'tn